

NGO & Sector Partnerships Advisory Group

Overview & Role Description

Program: National Cancer Navigation Service

Organisation: Cancer Council Australia

Role type: Advisory participation

Term: Time-limited and linked to delivery needs

About the National Cancer Navigation Service

The National Cancer Navigation Service is being developed to help people affected by cancer connect more easily with information, support and services.

The service is designed to work alongside existing cancer and community-based supports, with a focus on improving coordination, access and navigation across the system.

Purpose of the role

Members of the NGO & Sector Partnerships Advisory Group provide practical sector, service and implementation insight to support effective delivery of the National Cancer Navigation Service.

The role helps the program:

- understand how Navigation interfaces with existing NGO and community-based services
- identify implementation risks, duplication or unintended impacts early
- sense-check delivery approaches against real-world service environments
- support coordination and feasibility across jurisdictions and service models

Participation is advisory in nature. Final decisions remain with the program's established governance structures.

Participation approach

Members participate:

- as individuals with organisational and system insight
- not as mandated representatives of their organisation or sector
- in a practical and solution-focused capacity



Participation is selective and linked to specific delivery questions or milestones. Members are not expected to attend all engagements.

What members may be asked to contribute to

Depending on delivery needs, members may be invited to provide advice on:

- referral pathways, service interfaces and hand-offs
- risks of duplication, fragmentation or service confusion
- operational feasibility of proposed delivery approaches
- implementation readiness and rollout considerations
- potential impacts on NGO-delivered or community-based services
- communication and coordination considerations across the sector

Advice may be sought through:

- short online meetings or workshops
 - targeted implementation discussions
 - occasional written feedback or review activities
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Participation expectations

Participation is intended to be flexible and proportionate.

Members are not expected to:

- approve decisions or endorse the program
 - act as formal representatives of a sector or peak body
 - participate in funding, contracting or policy negotiations
 - resolve individual organisational issues or disputes
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Support and engagement

The Secretariat supports participation by:

- providing clear context and materials in advance
- facilitating discussions and follow-up
- coordinating logistics and communication
- providing a contact point for questions or support needs

Participation arrangements, including any sitting fees or support provisions where applicable, will be communicated prior to engagement.



Conduct and confidentiality

Members are expected to:

- participate respectfully and constructively
- contribute in good faith from their experience and expertise
- respect confidentiality of shared information
- avoid using the advisory group to advance organisational or competitive interests

Advice is generally captured at a theme or insight level rather than attributed to individuals or organisations.

Flexibility

Participation is voluntary.

Members may:

- decline invitations to specific engagements
 - step back from participation if circumstances or capacity change
 - re-engage at a later point where appropriate
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Why this role matters

The National Cancer Navigation Service operates within a complex service ecosystem.

This advisory role helps ensure that implementation is practical, coordinated and complementary to existing services and supports across the cancer and community sector.