

Volunteer Position Description

Consumer Advisory Group (CAG) Member

Who we are: We are Tasmania's leading cancer charity working to reduce the incidence and impact of cancer on all Tasmanians. Through advocacy and research, supportive care programs and services, and the delivery of prevention education resources and programs, we are here for all Tasmanians regardless of location and the type of cancer diagnosis.

Our Vision: A cancer-free future

Our Values: Generosity, Integrity, Collaboration, Courage, Innovation

Commitment:	Volunteer role with commitment to quarterly meetings (~2.5 hours in length), in-person or online options available. Commitment to readings/research at volunteer's discretion
Program:	Organisation-wide
Location:	Online or in-person - South, North, NW Tasmania
Position Summary:	Cancer Council Tasmania's Consumer Advisory Group (CAG) is a group of people with lived experience of cancer (patients, survivors, carers, family members) who provide advice and feedback about Cancer Council Tasmania services and client/public facing work, improving its services, programs, fundraising and advocacy. Their role is to make sure decisions are shaped by real community experience, not just professionals. CAG members are not expected to be experts - their lived experience is the expertise.
Reporting:	CAG Chairperson
Skills & Personal Attributes:	• Ability to provide non-judgmental, sensitive and empathetic responses. • Adhere to and maintain strict confidentiality requirements. • Dependability, reliability and commitment. • Courage to inspire, speak out and advocate for others.
Role Requirements:	• Lived experience, which may include one of more of the following: ○ People who have, or have had, cancer ○ Carers/family members ○ Community representatives • Ability to provide feedback on services: ○ Review CCTs support programs ○ Identify gaps or barriers to services ○ Suggest improvements to services • Provide input into new projects and policies:

	○ Comment on new initiatives ○ Help shape education materials ○ Review information for clarity and usefulness • Represent community perspectives ○ Share experience from their own cancer journey ○ Potentially bring broader feedback from others in the community • Help improve communication and information: ○ Review brochures, websites or support resources ○ Make sure language is clear and not overly clinical ○ Ensure materials are accessible and respectful
Role Responsibilities:	CAG members meet periodically to advise and influence how CCT designs its services, programs and advocacy. The CAG supports CCT’s mission to: • improve support services • advocate for better cancer care • ensure programs meet the real needs of Tasmanians In practice, that means: • giving feedback on what people actually need • helping CCT stay “grounded” in patient experience
Selection Criteria:	The selection criteria outline the requirements, skills, experience and behaviours that are necessary to successfully carry out the voluntary role. 1. Ability to attend meetings every 3 months, possibly hybrid/online and allow time to review agenda documentation beforehand or ability to contribute outside of meetings using email or other platforms. 2. Contribute to discussions and potential workshops or consultations. 3. Well-developed interpersonal and oral communication skills including the ability to listen and share information 4. Computer and technical skills, including emailing, basic administration, text messaging and/or the willingness to learn 5. Accept and endorse the values of CCT; demonstrated ability to uphold the values of CCT through behaviors, language and actions, including adherence to CCT’s key health messages regarding cancer prevention (e.g. sun safety, non-smoking) and make a positive contribution to team culture and practice.