Job Description

Cancer Council is the nation’s leading non-government cancer charity, working across every aspect of every cancer. Every day, we support people affected by cancer when they need it most, speak out on behalf of the community on cancer issues, empower people to reduce their cancer risk, and find new ways to better detect and treat cancer.

<table>
<thead>
<tr>
<th>JOB TITLE:</th>
<th>First Nations Fellow</th>
<th>STATUS:</th>
<th>Fixed term contract</th>
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</thead>
<tbody>
<tr>
<td>LOCATION:</td>
<td>Level 14, 477 Pitt Street, Sydney</td>
<td>HOURS:</td>
<td>7 hours per week (0.2 FTE)</td>
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<tr>
<td>REPORTS TO:</td>
<td>Director, Cancer Control Policy</td>
<td>POSITION NO:</td>
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Organisational context

Cancer Council is a federation of eight state and territory Cancer Councils and Cancer Council Australia. Together, member organisations of the Cancer Council work to:

- Prevent and control cancer
- Provide information and support to people affected by cancer
- Undertake and fund cancer research

Cancer Council Australia’s mission is to lead a cohesive approach to reduce the impact of cancer. Our current strategic plan has a strong focus on reducing inequalities in cancer, including working with Australia’s First Nations Peoples to co-design cancer control policy and together improve cancer outcomes.

In working to achieve this goal we have partnered with the Charles Perkins Centre at the University of Sydney to host a Fellowship Program that supports talented early to mid career researchers and health professionals to develop their project management and policy skills, gain valuable industry experience with Australia’s leading cancer charity and have the opportunity to shape cancer control policy and programs for First Nations Peoples.

Hosting Institution

The University of Sydney is committed to continued improvement in its research performance, maintaining its leading role within Australia and improving its competitive position internationally in order to contribute to the economic, social and cultural well-being of Australia and the wider world. To realise this vision the University is implementing strategies that will attract and nurture the brightest researchers and support them to undertake research that makes an original contribution to knowledge or understanding; focussing its research activities to create areas of critical mass and coordinate investment in key strategic research areas; aligning its organisational structure to support capabilities in key disciplines and cross-disciplinary areas; and building capacity to undertake many different kinds of research translation including intellectual property protection and commercialisation.

The Charles Perkins Centre at The University of Sydney is a multidisciplinary research centre committed to improving global health. The Centre’s unique, complex-systems approach brings together researchers in unexpected research collaborations to generate innovative and workable solutions to combat diabetes, obesity, cardiovascular disease and their related conditions.
Position Summary

- Exciting opportunity for an Australian First Nations early career researcher or health professional
- Hosted by the Charles Perkins Centre at The University of Sydney
- Part-time 0.2 FTE fixed-term

Role description

We are seeking to appoint an early career Fellow to take a lead role in strengthening organisational relationships and collaborative endeavours with key First Nations organisations to develop evidence-based cancer control policy initiatives pertaining specifically to First Nations Peoples.

The successful candidate for this role will be a self-motivated and committed individual with a track record of connection to, influence with and standing in First Nations communities and public policy or service provision.

The position will be hosted by the Charles Perkins Centre at The University of Sydney, and embedded in one or more of the following where the incumbent will be provided structured mentoring and support:
- Charles Perkins Centre research and education hub
- DVC Indigenous Strategy and Services Portfolio
- Faculty of Medicine and Health
- Poche Centre for Indigenous Health
- Sydney Policy Lab

The position will be part time at 0.2 FTE with flexibility regarding when these hours are worked and is intended to be part of a team of up to three First Nations Fellows. Fellows will work on both independent and collaborative initiatives; developing policies and programs designed to improve cancer outcomes for First Nations peoples, supporting the development of collaborative relationships and joint activities between Cancer Council Australia and First Nations organisations (particularly peak bodies and community controlled health organisations), and progressing Cancer Council Australia’s key focus on addressing inequalities in cancer outcomes. It is envisaged that all Fellows will have the opportunity to develop their policy and program leadership capacity and build on their prior clinical or research experiences.

The tenure of the position will be from 1-3 years depending on the circumstance of the applicant(s).

Key relationships

The Fellowship Program supports up to three Fellows, with Fellows working together and collaboratively within Cancer Council Council Australia, the Cancer Council Federation and across stakeholders, including:

- Cancer Council Australia staff including the Chief Executive Officer, Director Cancer Control Policy and Cancer Control Policy team
- First Nations Peoples peak bodies, organisations and research collaborations
- Program, policy and advocacy staff from State and Territory Cancer Councils
- National peak bodies in cancer control and chronic disease
- Consumer organisations, Hosting institution and related partners at the University of Sydney

Key accountabilities
- Build and maintain relationships with key First Nations stakeholders (including the National Indigenous Cancer Network, community leaders, service providers, non-government organisations, academics and peak bodies) to facilitate their optimal engagement in and contribution to policy development, promotion and implementation initiatives.

- Provide expert advice and support on the development of policy and activities as they relate to First Nations communities, advising on cultural appropriateness and liaison with stakeholders and communities.

- Lead and manage specific projects and pieces of work to advance cancer outcomes for First Nations communities.

- Keep abreast of current developments, new research and emerging trends to proactively identify and communicate issues that may impact on First Nations people and communities in Australia and existing projects and objectives.

- Contribute to the development and implementation of key programs of work within Cancer Council Australia, including our Reconciliation Action Plan, to enhance our ability to effectively engage with First Nations people and communities.

- Represent Cancer Council Australia on national/relevant committees, at conferences, fora and meetings.

- Other accountabilities as assigned by the Chief Executive Officer or Director Cancer Control Policy.

### Financial accountabilities

Fellows may be responsible for managing specific grant or project budgets.

### Selection criteria

This is an identified Aboriginal or Torres Strait Islander position.

**Essential**

- Tertiary qualifications (at Masters level or above) in health, science or a related field.

- Demonstrated ability to think strategically and creatively about how objectives are best achieved, and supporting the implementation of these measures.

- Established capability to develop and sustain productive and collaborative working relationships, particularly with First Nations organisations and communities.

- Proven ability in using expertise, knowledge, skills and experience to provide culturally appropriate and influential advice to support the development of policy and programs.

- Leadership and mentoring potential.

**Desirable**

- Previous experience working in cancer, chronic disease or health.

- Demonstrated ability to work autonomously and manage competing priorities.

- Ability to describe First Nations health challenges from a global perspective.

Reviewed by: ____________________________  Date: ____________________________